



## Test Monitoring Center

@ Carnegie Mellon University  
6555 Penn Avenue, Pittsburgh, PA 15206, USA

<http://astmtmc.cmu.edu>  
412-365-1000

MEMORANDUM: 13-014  
DATE: March 28, 2013  
TO: ASTM D02.B Surveillance Panel Chairs  
FROM: Jeff Clark  
SUBJECT: TMC Reference Test Data Single-Source Policy

The TMC has recently reviewed its internal handling of reference test data. This proactive review encompassed the entire 'chain-of-custody' handling from the original data submission by test laboratories through TMC review of the data. It also included any corrections or changes made to data after the original submission. The result of this review is the formalizing of a single-source data policy, which is attached.

In short, the single-source policy states that the TMC will adhere to an "*as submitted*" requirement for the reference test databases. The TMC will not alter lab generated data that resides within the TMC databases. Only the test labs may alter data should the need arise to correct, modify, or add to the data originally submitted. The TMC hopes that this policy statement provides clarification as to the origin and integrity of TMC reference test database, as well as providing test labs with a confidence that the data they have attested to has been accurately maintained.

Please contact me if you have any questions.

JAC/jac/mem13-014.jac.docx

c: ASTM D02.B Surveillance Panels  
Frank M. Farber, TMC  
TMC Engineering

Attachment

Distribution: Email



A Program of ASTM International

# ***Test Monitoring Center***

<http://astmtmc.cmu.edu>

## **Single-Source Data Policy**

March 2013

# Single-Source Data Policy

- ▶ The TMC will adhere to a single-source data policy for all reference test data.
  - Original test data, as well as all subsequent changes, corrections, or additions to test data, will be submitted by the test laboratory.
  - All reference test reviews and analyses will use only lab-sourced data.
  - The TMC will not alter lab-sourced data.